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| **SUBDIVISION PLAN SUBMISSION CHECKLIST** | **Yes**  | **No**  |
| 1  | 1 copy of proposal plan. This plan must be submitted through EDA.  | [ ] | [ ] |
| 2 | 1 copy of diagrammatic floor plans showing various strata units verged in red. This plan must be submitted through EDA.  | [ ] | [ ] |
| 3  | Presentation of plans: |  |  |
|   | a) | Proposal/Locality including latest lot no described  | [ ] | [ ] |
|   | b) | Tenure of land indicated | [ ] | [ ] |
|   | c) | North Point indicated | [ ] | [ ] |
|   | d) | All boundary clearances shown on approved proposal plan/sketch plan are surveyed. Structures which have not been constructed yet are shown in dotted lines with their boundary clearance indicated | [ ] | [ ] |
|   | e) | Existing lot boundaries are shown by dotted lines together with their lot number | [ ] | [ ] |
|   | f) | All existing buildings are indicated  | [ ] | [ ] |
|   | g) | Buildings to be strata subdivided are shown verged yellow | [ ] | [ ] |
|   | h) | Current system of floor numbering is adopted  | [ ] | [ ] |
|   | i) | Date of BP approval indicated on proposal plan  | [ ] | [ ] |