

## APPLICATION FOR INTERBANK GIRO

**Note:** Season ticket renewal via GIRO will be deducted on a monthly basis.  
 Customers are required to mail original copy as required by the bank.

### PART 1 FOR CUSTOMER'S COMPLETION

Date:	Name of Billing Organisation ("BO"):  Urban Redevelopment Authority
To: My/Our Bank	
Name of Parking Place:	Vehicle Number:
(a) I/We hereby instruct the Bank to process the Billing Organisation's instruction to debit my/our account.  (b) The Bank is entitled to reject the Billing Organisation's instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  (c) This authorisation will remain in force until (i) the Bank's written notice sent to my/our address last known to the Bank; (ii) upon the Bank's receipt of my/our written revocation; or (iii) upon the Bank's receipt of the notice of expiry from the Billing Organisation.	
My/Our Name (s) as in the Bank's record:	My/Our Contact Number (Mobile / Home / Office):
	Email Address:
My/Our Account Number:	My/Our Company Stamp/Signature(s)/Thumbprint(s)*: <i>(As in Financial Institution's records)</i>

### PART 2 FOR URA'S COMPLETION

SWIFT BIC	URA Bank Account Number	URA's Customer Reference No.
OCBCSGSGXXX		
SWIFT BIC	Account Number To Be Debited	

### PART 3 FOR BANK'S COMPLETION

To: Car Parks Division		
This Application is hereby REJECTED (Please tick <input checked="" type="checkbox"/> ) for the following reason (s):		
<input type="checkbox"/> Signature/thumbprint # differs from Financial Institution's records	<input type="checkbox"/> Wrong account number	
<input type="checkbox"/> Signature/thumbprint # incomplete/unclear	<input type="checkbox"/> Amendments not countersigned by customer	
<input type="checkbox"/> Account operated by signature/thumbprint #	<input type="checkbox"/> Others; _____	
_____ Name of Approving Officer	_____ Authorised Signature	_____ Date

GIRO is a convenient, cashless mode of payment. Below are some answers to the most frequently raised questions on GIRO.

### **How do I get started?**

Complete this GIRO application form, with the name of parking place and vehicle number. Mail it back to us at:

Urban Redevelopment Authority  
Car Parks Division,  
45 Maxwell Road, The URA Centre,  
Singapore 069118

### **How long do I need to wait before my GIRO arrangement is effective?**

The processing period for your application is about 3 weeks. However, it may take more than 3 weeks if there is any follow-up action required concerning your Giro application.

Meanwhile, please continue to renew your season parking through AXS or URA online at [ura.gov.sg/rs](http://ura.gov.sg/rs)

URA will notify you of the commencement date for the deduction once your bank has approved the application. If you receive the bank's approval letter, please note that it does not constitute the commencement of renewal via Giro.

### **Can I arrange for another party to effect the GIRO arrangement through his/her bank account or pay for another party?**

Yes you can, by stating the party's name, contact, account number and the party's signature on the GIRO form.

### **When will the GIRO deduction be made?**

A deduction will only be made from your bank account on the 24<sup>th</sup> of each month or the next working day if it falls on weekend or Public Holiday.

### **What happens if there are insufficient funds in my bank account?**

We will send SMS or email notification to inform you to pay by AXS or URA Online ([ura.gov.sg/rs](http://ura.gov.sg/rs)).

If you are late in renewing the season ticket, you will lose your current season parking ticket and will have to submit a new application. Allocation of re-applied season parking tickets is subject to car park availability, which is often fully occupied.

You should still maintain sufficient funds in your bank account for the subsequent due date. Please note that some banks do charge a service fee for unsuccessful GIRO deduction due to insufficient funds.

### **Can I stop GIRO payment on a particular bill?**

Yes, you may terminate or temporarily stop your GIRO by emailing us at [URA\\_CPD\\_RAU@ura.gov.sg](mailto:URA_CPD_RAU@ura.gov.sg) by the 15<sup>th</sup> of the expiry month of your season parking.